Twin Rocks Friends Camp and Conference Center
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Christian Camp Internship Job Description

Program Description
The Internship Program at Twin Rocks Friends Camp is designed to equip young adults with a deeper understanding of Christ-centered leadership through the development of professional skills, ministry preparedness, and through relevant, formational curriculum within a Christian camp environment. This occurs through behind-the-scenes work, up-front leadership opportunities, interactions with campers and guests, mentoring relationships, and working alongside an intentional community of Twin Rocks staff with a shared purpose and vision.

Purpose for the Position
Twin Rocks offers an eleven-month Internship Program that provides a flexible experience blending opportunities for leadership and professional development with the needs of day to day camp operations. Interns participate as operations staff for approximately 20 hours a week, and then spend another 25-30 hours volunteering in the department of your choice specializing in an area of concentration that enables an intern to focus on one or more areas of interest. These areas may include:

- Youth Programming
- Recreation and Outdoor Ministries
- Executive Leadership and Administration
- Guest Services and Registration
- Marketing, Development, and Communications
- Food Service
- Operational and Facilities management
- Adult and Family Programming

Essential Responsibilities and Core Experiences

The Internship is designed to challenge you spiritually, vocationally, and personally while gaining practical work and ministry experiences. Core Experiences are fore every intern regardless of their area of concentration and include:

- Weekly Intern Meetings
- Cairn Series Courses 101-105 (Cairn Series is a training and development tool of the Christian Camp and Conference Association)
- Leadership Book Studies
- Camp Tours
- American Camp Association Fall Educational Event
- Management Team Retreat
- Christian Camp and Conference Center (CCCA) NW Sectional Conference
- Other leadership development and spiritual formation components as assigned

Minimum Requirements/Qualifications

- ❑ Attitude of service and a commitment to Twin Rocks Friends Camp and its ministry.
- ❑ Possess an evangelical Christian commitment and lifestyle consistent with the organizational goals, including a signed agreement with Twin Rocks statement of faith and community responsibilities.

- Experience and familiarity with Christian camp ministries.
- Bachelor degree is preferred.
- Ability to communicate effectively both in writing and in person, as well as on the phone.
- Ability to undertake responsibilities above in a friendly, respectful, detail-oriented manner.

Skills and Abilities

- Maintain a viable, growing relationship with Jesus Christ and exemplify that relationship in daily life.
- Ability to work with other staff in planning logistics and other decision-making.
- Self motivated person who can handle multiple projects and issues at the same time.

Physical Demands

It is helpful to be in good physical condition and be able to lift up to 50 pounds.

Environmental conditions

The position involves working inside and outside.

Language Development

Ability to communicate clearly in English with staff, guests and volunteers.

Specific Vocational Preparation

People management and administrative skills are necessary.

Associated Duties

This person will work in various departments and needs to be open to other duties as assigned.

Compensation

Salary of $1000 per month, plus housing and utilities. Meals are provided when guests are being served.

Reports to

The primary internship supervisors are Matt and Megan Dayton, Program Directors.